

DIVISION OF HEALTH SERVICES REGULATION
NURSING ASSISTANT ADVISORY BOARD

3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND

Tuesday, March 8, 2016
9:00 AM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Teres Chopoorian, Ed.D, MS, RN
Michael Garrity, RN
Jessica Marcaccio, RN, BSN
*Irene Qi, RN, BSN
Diana Shaw
Beverly St.Onge, RN, BSW
Susan Von Villas, RN, BA

*Arrived at 10:45 AM

BOARD MEMBERS NOT IN ATTENDANCE

Denice Duncan, LPN – no call, no show
Rose Gardner, D.NA, MAD – excused
Donna O'Connor, RN, M.Ed – excused

STAFF MEMBERS IN ATTENDANCE

Arlene Hartwell, Board Manager

OTHERS IN ATTENDANCE

None

1) Establishment of a quorum

A meeting of the Nursing Assistant Advisory Board was held on Tuesday, March 8, 2016 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 9:13 AM on a motion by Teresa Chopoorian and seconded by Michael Garrity. Motion carried.

2) Presentation of the January 26, 2016 Open Session Meeting Minutes

Motion was made by Teresa Chopoorian and seconded by Beverly St. Onge to accept the Open Session minutes of January 26, 2016. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3) Board Manager Report

- a. Introductions of 2 new board members
 - i. Arlene Hartwell introduced Susan Von Villas as a new member of the board. Arlene informed the board that Donna O'Connor had also been appointed, however, she requested to be excused from the meeting today.
- b. Departing board members
 - i. Arlene Hartwell informed the board that Beverly St. Onge and Irene Qi had fulfilled their duties as appointed board members, effective at the culmination of today's meeting. Board members expressed gratitude for the dedication and contributions each of these members have made.
 - 1. The board requested that Beverly St. Onge remain on the Advisory Committee to Amend the Regulations for Licensure and Beverly assented to the request.
- c. Meeting at Community College of Rhode Island (CCRI)
 - i. Arlene Hartwell informed the board that she had met with Mary Parillo at the Lincoln campus of the CCRI to learn about the National Nursing Assistant Assessment Program offered there.
 - 1. Mary Parillo provided Arlene with information about the exam and gave Arlene a tour of the testing area.

4) Old Business

- (a) The Advisory Committee to Amend the Regulations for Licensure meeting dates are, April 19, 2016, June 14, 2016, and August 16, 2016 in room 104 at the Department of Health.

5) New Business

- a) Nursing Assistant Training Programs
 - i) Generations Comprehensive Health & Rehabilitative Services
 - (1) Notification of change of affiliation from Massachusetts College of Pharmacy to Roger Williams University
 - (a) Reviewer- Teresa Chopoorian
 - (i) Requests updated resume for Stacey Ranucci.
 - ii) St. Antoine's Nursing Assistant Training Program at Tockwotton on the Waterfront
 - (1) Site visit by Irene Qi and Arlene Hartwell on February 11, 2016. Site approved for operation
 - iii) HiTep, Inc.
 - (1) Notification of intent to change textbook from Mosby's to Hartman's textbook and accompanying workbook. Reviewed by Michael Garrity and approved by board.
 - iv) Homefront Health Care
 - (1) Notification of intent for additional Instructors
 - (a) Reviewed by Jessica Marcaccio. Board requests updated resume for Mary Ann Corelczenko.
 - v) New England Medical Training Institute (Previously known as National Medical Academy)
 - (1) The board approved unanimously for licensure.

6) Motion to adjourn to Closed Session

Motion was made by Teresa Chopoorian and seconded by Michael Garrity to adjourn to Closed Session at 9:50 AM. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to

Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

7) Motion to return to Open Session

Motion was made by Teresa Chopoorian and seconded by Michael Garrity at 12:34 PM to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

8) Final Actions on all votes taken in Closed Session

- a) The board reviewed 8 applications for licensure. The board approved 1 and denied 7 applications; and proposed action on 13 cases.

9) Adjournment

The next Nursing Assistant Advisory Board meeting will be held Tuesday, May 10, 2016 at the Rhode Island Department of Health, Conference Room 205, 3 Capitol Hill, Providence, RI 02908. Motion was made by Beverly St. Onge and seconded by Irene QI to adjourn at 12:35 PM. Motion carried.

Respectfully submitted,

Arlene Hartwell
Board Manager
Center for Professional Boards and Commissions